

Please read the notes on the back before completing this authority. This authority allows us to exchange and disclose information about you with your agent and to deal with them on matters within the responsibility of HM Revenue & Customs (HMRC), as specified on this form. This overrides any earlier authority given to HMRC. We will hold this authority until you tell us that the details have changed.

I, <i>(print your name)</i>
of <i>(name of your business, company or trust if applicable)</i>
authorise HMRC to disclose information to <i>(agent's business name)</i>
I agree that the nominated agent has agreed to act on my/our behalf, and the information is correct and complete. The authorisation is limited to the matters shown on the right-hand side of this form.
Signature <i>see note 1 overleaf before signing</i>
Date

Give your personal details or Company registered office here

Address
Postcode
Telephone number

Give your agent's details here

Address
Postcode
Telephone number
Agent codes (SA/CT/PAYE)
Client reference

*For official use only*

SA <input type="checkbox"/>	<input type="checkbox"/>	COTAX <input type="checkbox"/>	<input type="checkbox"/>
NIRS <input type="checkbox"/>	<input type="checkbox"/>	EBS <input type="checkbox"/>	<input type="checkbox"/>
COP <input type="checkbox"/>	<input type="checkbox"/>	VAT <input type="checkbox"/>	<input type="checkbox"/>
NTC <input type="checkbox"/>	<input type="checkbox"/>	COP link <input type="checkbox"/>	<input type="checkbox"/>

Please tick the box(es) and provide the reference(s) requested *only* for those matters for which you want HMRC to deal with your agent.

**Individual\*/Partnership\*/Trust\* Tax Affairs** ☐ \*select  
\*delete as appropriate (including National Insurance)

Your National Insurance number *(individuals only)*

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	If you are self employed tick here <input type="checkbox"/>
---	---

Unique Taxpayer Reference *(if applicable)*

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	If UTR not yet issued tick here <input type="checkbox"/>
---	--

If you are a Self Assessment taxpayer, we will send your Statement of Account to you, but if you would like us to send it to your agent instead, please tick here ☐

**Tax Credits** ☐

Your National Insurance number *(only if not entered above)*

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
---

If you have a joint Tax Credit claim and the other claimant wants HMRC to deal with this agent, they should sign here

Name
------

Signature

--

Joint claimant's National Insurance number

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
---

**Corporation Tax** ☐

Company Registration number

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
---

Company's Unique Taxpayer Reference

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
---

**NOTE:** Do not complete this section if you are an employee. Only tick the box if you are an employer operating PAYE

Employer PAYE Scheme ☐  
Employer PAYE reference

--

**VAT** ☐ *(see notes 2 and 5 overleaf)*

VAT registration number

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
---

If not yet registered tick here ☐